

**IDAHO LICENSING BOARD OF PROFESSIONAL COUNSELORS AND
MARRIAGE AND FAMILY THERAPISTS**
Division of Occupational and Professional Licenses
P.O. Box 83720
Boise, ID 83720-0063

Board Meeting Minutes of 10/22/2021

**THIS IS A DRAFT DOCUMENT THAT HAS NOT BEEN APPROVED BY THE
BOARD**

BOARD MEMBERS PRESENT: Dennis M Baughman, LCPC - Chair
Spencer Zitzman, Ph.D., LMFT
Regina R Moro, Ph.D., LCPC
Steven I Lanzet, LCPC, LMFT
Tami S Kammer, LMFT, LCPC

DIVISION STAFF: Anne K. Lawler, Occupational Section Chief
Kent Absec, Occupational Program Manager
Julie Eavenson, Licensing Group Manager
Nicholas Krema, General Counsel
Cesley Metcalfe, Team Lead
Jose Mendoza, Licensing Specialist
Pam Rebolo, Board Specialist

OTHERS PRESENT: Jeremy Blades, Applicant
Cynthia Watkins, Applicant
Rod Smith, Applicant
Nohemi Valtierra, Applicant
Montrice Billingsley, Licensee

The meeting was called to order at 8:30 AM MDT by Dennis M Baughman, LCPC.

APPROVAL OF MINUTES

Mr. Lanzet made a motion to approve the amended minutes of 7/16/21. It was seconded by Dr. Moro. Motion carried.

COMPLAINT MEMORANDUM

Ms. Peel gave the investigative report, which is linked above.

EXECUTIVE SESSION

Dr. Moro made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to discuss documents relating to the fitness of a licensee to retain a license or registration. It was seconded by Ms. Kammer. The vote was: Mr. Lanzet, aye; Dr. Zitzman, aye; Dr. Moro, aye; Ms. Kammer, aye; and Mr. Baughman, aye. Motion carried.

Mr. Lanzet made a motion to come out of executive session. It was seconded by Ms. Kammer. Motion carried.

DISCIPLINE

Dr. Moro made a motion to close case numbers COU-2021-13 and COU 2021-17 with an advisory letter. It was seconded by Ms. Kammer. Motion carried.

Dr. Moro made a motion for a limited stipulation in case number COU-2021-17. It was seconded Ms. Kammer. Motion carried.

Mr. Williams presented a Stipulation and Consent Order in case number COU-2021-7. Ms. Kammer made a motion to approve the Consent Order and allow the Board chair to sign on behalf of the Board. It was seconded by Dr. Moro. Motion carried.

FOR BOARD DETERMINATION

Ms. Kammer made a motion to approve the Division's recommendation and authorize closure in case numbers I-COU-2020-27, I-COU-2020-33, I-COU-2020-36, I-COU-2021-16 and I-COU-2021-33. It was seconded by Dr. Moro. Motion carried.

Mr. Baughman left the meeting at 9:30 AM.

FINANCIAL REPORT

Ms. Eavenson stated that the financial report from July was the most current given that the state is updating the financial database. Ms. Eavenson stated that an updated financial report should be available in January.

DIVISION BUSINESS

The Board reviewed the To Do List and no action was taken.

BOARD BUSINESS

APPLICATION REVIEW AND DISCUSSION

Ms. Lawler explained to the Board to assume the staff role of operations as compared to the Board's role of governance, the Division is wanting licensing staff to process applications and issue licenses. After a brief discussion, Mr. Lanzet made a motion to allow licensing staff to review and license new applicants and consult with the Board if necessary, and to place additional discussion on the agenda in February. It was seconded by Dr. Moro. Motion carried.

CONFERENCE ATTENDANCE

Ms. Lawler requested registration information for the upcoming Idaho Counseling Association conference held virtually on November 3 and 6. Ms. Lawler also requested registration information for the virtual conference for the American Association of State Counseling Boards to be held on February 4 and 18, 2022.

EXECUTIVE SESSION

Dr. Moro made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Ms. Kammer. The vote was: Dr. Moro, aye; Dr. Zitzman, aye; Ms. Kammer, aye; and Mr. Lanzet, aye. Motion carried.

Dr. Zitzman made a motion to come out of executive session. It was seconded by Mr. Lanzet. Motion carried.

Mr. Baughman returned to the meeting at 1:40 PM. Dr. Moro left the meeting at 1:40 PM.

APPLICATIONS

Dr. Zitzman made a motion to approve the following for licensure:

Watkins, Cynthia	COUA 8287
Smith, Rod	COUA 7982

It was seconded by Ms. Kammer. Motion carried. Mr. Lanzet abstained from this motion.

Dr. Zitzman made a motion to deny the following based on Idaho Code 54-3405 (2)

Jeremy Blades	COUA 8349
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It was seconded by Ms. Kammer. Motion carried.

Ms. Kammer made a motion to table the following pending receipt of additional information:

901177320

It was seconded by Mr. Lanzet. Motion carried.

Ms. Kammer made a motion to approve the following pending receipt of additional information and review by a Board member:

901156038

It was seconded by Mr. Lanzet. Motion carried. Dr. Moro recused herself from this application.

NEXT MEETING was scheduled for February 25, 2022 at 8:30 AM MST.

ADJOURNMENT

Dr. Zitzman made a motion to adjourn the meeting at 2:30 PM MDT. It was seconded by Mr. Lanzet. Motion carried.